

WEEKLY PROGRESS REPORT

NAME **Kate Corbett**

Week Ending

20-Jul-12

Supervisor's Signature

Drug Laboratory

TOTAL SAMPLES ASSIGNED:	31	RUSH cases*
RUSHES		

N/A=No Analysis Needed

LABORATORY TIME		
	Time Allocation	Overtime
VACATION	1	
HOLIDAY		
SICK		
PERSONAL		
COMP TIME		
LEAVE W/O Pay		
COURT		
COURT TRAVEL	1	
QA/QC		
INSTRUMENT MAINT.		
TRAINING		
TRAINING TRAVEL		
MEETINGS	1	
CASEWORK	24	
OTHER - IN LAB	10.5	
OTHER - OUT OF LAB		
Total All	37.5	0
Total Out of Lab		

SUMMARY

SAMPLES ASSIGNED 31

SAMPLES COMPLETED 24

SAMPLES IN BACKLOG 25

Total time out of lab 0.00

Total time in lab 37.50

Total overtime* 0.00

Comments:		In Progress	In Progress

Cases worked on OT				

|Case# Type Case# Type Case#

Type #
0